

NAQG EXECUTIVE BOARD MEETING  
February 1, 2010: McFarlin Methodist Church

Members Present:

<input checked="" type="checkbox"/> Colleen Bouchard, President	<input checked="" type="checkbox"/> Janet Bronston, Chair, Membership
<input checked="" type="checkbox"/> Adrian Fox, Vice President	<input type="checkbox"/> Vacant, Chair, Programs
<input type="checkbox"/> Michelle Lynch, Past Treasurer	<input type="checkbox"/> Ruth Leidy, Chair, Newsletter
<input type="checkbox"/> Dianne Bauman, Treasurer	<input type="checkbox"/> Shirley Dixon, Chair, Publicity
<input checked="" type="checkbox"/> Verna McNabb, Secretary	<input type="checkbox"/> <b>Vacant</b> , Chair, Ways & Means
<input checked="" type="checkbox"/> Wilma DeBerry, Chair, Donation Quilts	<input checked="" type="checkbox"/> Anne Watkins, Chair, Quilt Show

Others Present:

<input checked="" type="checkbox"/> Peggy Irby, Co-Chair, Programs 2009	<input checked="" type="checkbox"/> Joann Polgar, Co-Chair, Programs 2009
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CALL TO ORDER: Colleen called the meeting to order at 7:01 p.m.

OLD BUSINESS: None

SECRETARY REPORT (Verna McNabb) Minutes were approved as amended to note that Joann Polgar and Peggy Irby would not continue to co-chair the Programs Committee, but would continue to facilitate the programs they had coordinated - February, March, and June.

PRESIDENT'S REPORT (Colleen Bouchard): None.

VICE PRESIDENT'S REPORT (Adrian Fox): Adrian Fox was announced as the new vice president as Jeanine Nolen had written the board in January to decline her nomination due to family needs. Discussion was held regarding door prizes at the guild meetings. Currently the board has been purchasing all door prizes. Suggestion was made to solicit quilt shops for donations. Colleen frequently is in Texas and the quilt shops there have expressed an interest in donating - they just need a letter of request for tax purposes. Wilma has a sample letter she will send to Colleen to use. Anne suggested touring area quilt shops to solicit donations. Adrian stated she would use local craft shop weekly sales coupons as well to obtain door prizes. Colleen stated when door prizes are given, the prize should be shown, then the number drawn to avoid any perception of favoritism in awarding them. She also suggested each month's door prize winners be announced in the monthly newsletter, along with a description of the prize as well as the name of the vendor contributing the prize.

TREASURER'S REPORT (Dianne Bauman) In Dianne's and Michelle's absence, question was raised on how to handle checks received thus far for membership dues, as well as how to pay for bills due or reimbursement requests when the treasurer is out of town. Wilma presented a \$300 invoice for the Community Quilts storage unit, which is due today. To avoid any late penalties, Wilma agreed to pay for this and needs to be reimbursed as soon as possible. Janet Bronston also presented a request for reimbursement, and had several checks for membership that needed to be deposited. It was noted on past boards when the treasurer was going to be out of pocket, the check book was passed to the president who is authorized to write checks against the guild's account. The board agreed this is a good practice to avoid members having to carry over personal expenditures or hold incoming checks until the treasurer is available. Also discussed was the budget for the different committees. Colleen asked that each chair submit their budget for the board's review, and will ask Michelle to send each chair their budget from last year as a guide for forming the 2010 budget.

COMMITTEE REPORTS:

Donation Quilts (Wilma DeBerry): Wilma noted the January all day Community Quilt Day (CQD) was a huge success. Everyone particularly liked working in the atrium as there was plenty of space and electrical outlets. Wilma suggested we have a separate door prize drawing at each guild meeting for those who work CQD as well as those who bring donation quilts to the guild meeting. It was also suggested that she award a door prize at each month's Community Quilt Work Day. The process would be to have people fill out their names and place the door prize ticket in a box for drawing. After the CQD drawing, the names would remain in the box and be taken to the next guild meeting. Anyone bringing a donation quilt to the meeting would be given the

number of chances to correspond with the number of quilts donated that month to place in the box for drawing. Motion was made and carried to approve this request, as well as to allow a minimum of three door prizes to be awarded at the CQD event. Wilma suggested we have a second CQD event, at the July or September meeting, particularly since we do not have a Programs Chair yet. Wilma noted Celeste will take over the Donation Quilts Committee in July or August when she retires.

Ways and Means (Vacant Chair): Discussion was held for the need to organize the Ways and Means storage unit. Anne currently has a key and agreed to assist with this. Request was made to purchase totes to organize the contents of the storage unit. Motion was made and approved.

Membership (Janet Bronston): Janet noted we have 3 new members thus far in 2010 with 28 renewals. Also noted is the membership database is up to date.

Programs (Peggy Irby & Joann Polgar): Joann noted she has 14 people signed up to take the class on February 16 with Elsie Campbell. Due to space limitations, it was decided to place any future requests for this program on a waiting list. Peggy read a request from Ms. Campbell for 2-4 people to assist with holding, folding, and packing away the quilts at the guild meeting, as well as 1-2 people to assist at her sales table. Adrian volunteered to work the sales table, and it was felt members would come forward at the meeting to assist with her presentation. Request was made that the chairs be set up in front of the stage, and that the presenter use the stage so everyone could easily see the quilts. Peggy will communicate this request to the McFarlin staff. Peggy noted Donna Skvarla is scheduled for the March program, which will be advertised in our newsletter. Wilma suggested Carrie Miller, feature artist for the quilt show, do a trunk show at the July meeting. Other program suggestions were for Ways and Means to have a sale at one of the meetings, and to have another demo night at one of the meetings.

Newsletter (Ruth Leidy): No report

Publicity (Shirley Dixon): No report.

Ad Hoc: No report.

Quilt Show Committee: (Anne Watkins): The committee will meet next Monday night, February 8, at Joann Polgar's house. She noted that @1500 bookmarks were given out at the recent OKC Winter Quilt Show, and @\$500 was raised there on the raffle quilt, for a total of \$1000 thus far raised for the raffle quilt. We have great posters and several were placed at the OKC Winter Quilt show. 200 additional posters will be distributed to advertise the quilt show this summer. Anne noted Kathy Heiple has accepted the role of celebrity judge for the show.

NEW BUSINESS: None.

There being no further business, meeting was adjourned at 8:08 p.m.

Respectfully submitted,

Verna McNabb, Secretary